Chardon Schools Foundation
FALL 2026 Grant Process/Application Information

Program Application Process

The Chardon Schools Foundation exists to provide encouragement and monetary support for programs that will promote educational excellence in the Chardon Local Schools. The Foundation will consider funding programs that fall within its formal statement of purpose and that satisfy its stated objectives.

Trustees have the responsibility to all who contribute to the Foundation to choose carefully how funds are to be used. All ideas and programs will be considered. Proposals that offer well thought out programs that have as their primary objective the furtherance of educational excellence will have the best chance of being funded.

Criteria for Funding

Proposed programs should be those that cannot be funded by the Board of Education because public funds are not available.

The Foundation is especially interested in supporting programs that add excitement and imagination to the process of education.

Proposals that are funded must be completed ***within a single school year*** after the application date. Programs that extend beyond one year or that repeat each year will be considered annually. Multi-year programs will not be automatically funded.

Selection Process

A Grant Application is attached. Electronic submissions are no longer in use due to website issues. Please email or deliver a hard copy to the BOE Office by the deadline.

The Trustees of the Foundation will consider all funding requests in accordance with Foundation guidelines.

Trustees may require additional information, may request that the proposal be resubmitted in a subsequent funding period, or may approve or disapprove the request as originally submitted.

Proposals selected for funding may be reviewed with school administrators to assure there are no conflicts that could arise because of implementation of the program.

Proposals that are approved will be announced twice yearly by the Foundation. Persons whose proposals are not selected for funding will be notified as to why their program was not funded.

The Trustees will make all decisions and their decision will be final and not subject to review by any other body.

Process for Submitting Proposals

- Please send one copy of your completed grant application, including any appropriate supportive materials, via inter-school mail to the Board Office, addressed to Dave Jevnikar, Chardon Schools Foundation.
- An administrator, preferably your building principal, **must review, approve and sign this copy or send separate approval**. The signature of the Technology Coordinator is **required on all proposals that have a technology component**. **ALL PROPOSALS WILL ALSO BE REVIEWED BY THE CENTRAL OFFICE PRIOR TO REVIEW BY CSF.**
- Please print on only one side of an 8 ½ x 11 sheet. Use as many pages as necessary, but please do not staple them together.
- Questions can be directed to Dave Jevnikar at dwj@windstream.net Email submissions to this address are permitted but must be with the administrator's signature or by separate note from the administrator.
- **All Grant Applicants may be required to meet with the review committee at a date to be determined to further explain their grant request. Details on a review meeting will be sent later.**

Chardon Schools Foundation

SPRING 2026 Grant Process/Application Form

Deadline: FRIDAY, November 20, 2026

Mandatory Grant Review Meeting: TBD

Name(s) of Applicant(s):

Email address required:

Date of Application:

School:

Grade/Subject Area/Type of Service:

Title and Description of the Project:

Estimated cost (**please itemize)**:

Why is this project needed?

Have you asked the school district to fund this project (Central Office will be reviewing to see if District funds are available.)?

Please list, specifically, who has denied funding for this project.

Are you planning to request funds from another source?

Estimated number of students (clients) served by this project:

Project Initiation Date: Completion Date:

How will you determine if the project has been successful?

Reviewed by:

_____

(**Signature indicating review and approval of building administrator**)

Additional information, comments, etc. are welcome. Please attach to this application.